

**[Your Name]**

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

**Embassy of [Country]**

[Embassy Address]

[City, State, ZIP Code]

Dear Sir/Madam,

I am writing to request your support and clarification regarding my application for post-study work authorization following the completion of my studies at [University/College Name] in [Location].

Having successfully completed my [Degree/Program Name] on [Date of Graduation], I am eager to apply my skills and knowledge in a professional setting within [Country]. This opportunity is crucial for my career development and aims to contribute positively to the local economy.

I understand that [mention any specific requirements or regulations related to post-study work authorization], and I am committed to fulfilling all necessary obligations. I kindly request any guidance or assistance your office can provide regarding the process of application, necessary documentation, or timelines.

Thank you for your attention to this matter. I appreciate your assistance and look forward to your prompt response.

Sincerely,

[Your Name]