

Embassy of [Country Name]

[Embassy Address]

[City, State, Zip Code]

[Date]

To Whom It May Concern,

This letter serves to verify the identity of **[Employee Name]**, born on **[Date of Birth]**, holding passport number **[Passport Number]**, who is an applicant for employment at **[Company Name]**.

The embassy has confirmed that the aforementioned individual is a citizen of **[Country Name]** and holds a valid passport issued by this embassy.

If you require any further information regarding this verification, please do not hesitate to contact us at **[Embassy Phone Number]** or **[Embassy Email]**.

Thank you for your attention to this matter.

Sincerely,

[Embassy Official's Name]

[Position]

[Embassy Seal/Signature if applicable]