

Embassy Inquiry - Student Enrollment Status

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I hope this message finds you well. I am writing to inquire about the enrollment status of [Student's Name], who has applied for admission at [School/University Name] for the [Program/Term].

As [his/her/their] embassy representative, I would appreciate any updates on [his/her/their] application status and enrollment details. This information is critical for us to assist [Student's Name] in moving forward with [his/her/their] educational journey.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Embassy Name]