

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

To,

The Consulate General,

[Embassy/Consulate Name]

[Embassy Address]

[City, State, Zip Code]

Subject: Request for Document Verification

Dear Sir/Madam,

I am writing to formally request the verification of the following document(s):

- [Document Name/Type 1] - [Purpose]
- [Document Name/Type 2] - [Purpose]

These documents are required for [specific purpose, e.g., visa application, legal proceedings, etc.]. I kindly ask for your assistance in verifying the authenticity of these documents at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]