

# Embassy Application for Document Endorsement

**Date:** [Insert Date]

**To:** The Consulate General

**[Embassy Name]**

**[Embassy Address]**

**Subject:** Application for Document Endorsement

Dear Sir/Madam,

I am writing to formally request the endorsement of the following documents:

- [Document 1]
- [Document 2]
- [Document 3]

These documents are required for [briefly explain purpose, e.g., employment, study, immigration etc.]. I have attached copies of the documents along with any additional forms and payment required for this application.

I would be grateful if you could process my application at your earliest convenience. Please let me know if there are any further requirements or if additional information is needed.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Full Name]

[Your Address]

[Your Phone Number]

[Your Email]