

Embassy of [Country Name]

[Date]

[Embassy Address]

Dear Sir/Madam,

I am writing to formally appeal for a temporary stay extension for educational purposes. My name is [Your Full Name], and I am currently enrolled in [Course/Program Name] at [Institution Name] in [City, Country]. My current visa is set to expire on [Expiration Date].

Due to unforeseen circumstances, including [briefly explain reason for extension, e.g., changes in course duration, health issues], I require additional time to complete my studies.

Attached are the necessary documents supporting my request, including [list documents such as enrollment confirmation, medical certificates, etc.].

I appreciate your consideration of my appeal and look forward to your favorable response.

Thank you for your attention.

Sincerely,

[Your Full Name]

[Your Address]

[Your Email Address]

[Your Phone Number]