

# Embassy of [Country Name]

[Embassy Address Line 1]

[Embassy Address Line 2]

[City, State, ZIP Code]

[Date]

## To Whom It May Concern,

This letter serves to confirm that Embassy of [Country Name] is willing to provide assistance in the adoption visa documentation process for [Adoptive Parent(s) Name(s)], who are seeking to adopt a child from [Country of Child's Origin].

We understand the emotional and legal complexities involved in international adoption and are committed to ensuring that our regulations are followed in a timely and efficient manner. Please find enclosed a list of required documentation:

- Completed visa application form
- Birth certificates of the adoptive parents
- Marriage certificate, if applicable
- Home study report
- Proof of financial stability
- Background checks

If you require any further information or assistance, please do not hesitate to contact our office at [Embassy Phone Number] or [Embassy Email Address].

Thank you for your attention to this important matter.

Sincerely,

[Name of the Consular Officer]

[Title]

[Embassy of Country Name]