

Embassy of [Country Name]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

To Whom It May Concern,

I am writing to formally request a change in my visa category from [Current Visa Category] to [Desired Visa Category] to pursue business opportunities in [Country Name]. I have been actively exploring potential collaborations and partnerships that align with my professional expertise and the economic interests of [Country Name].

My current visa status has allowed me to [briefly describe any relevant activities or contributions], but in order to fully engage in the business opportunities that have arisen, a change in my visa category is necessary.

Attached are the necessary documents that outline my business plan, letters of intent from potential partners, and any other supporting information to facilitate this request.

Thank you for considering my application. I look forward to your prompt response.

Sincerely,

[Your Name]