

Request for Expedited Travel Document

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To Whom It May Concern,

I am writing to formally appeal for the expedited processing of my travel document application, which I submitted on [Insert Application Date]. Due to [briefly explain your situation, e.g., an urgent medical need, family emergency, etc.], I find myself in a situation that requires immediate travel.

The details of my application are as follows:

- Application Reference Number: [Insert Reference Number]
- Date of Birth: [Insert Date of Birth]
- Type of Document: [Insert Type]

I have attached all relevant documentation to support my request, including [list any supporting documents, e.g., medical records, flight itinerary, etc.]. I appreciate your urgent attention to this matter, as my circumstances necessitate immediate action.

Thank you for considering my appeal. I am hopeful for a positive response at your earliest convenience.

Sincerely,

[Your Name]