

# Request for Job Permit

Date: [Insert Date]

[Embassy Name]

[Embassy Address]

[City, Country]

Dear Sir/Madam,

I am writing to formally request a job permit to [describe the type of work or job position] in [destination country]. I have received a job offer from [Company Name], located at [Company Address], and I believe that this opportunity aligns with my career goals and would greatly enhance my professional skills.

As per the requirements, I have attached all necessary documents, including:

- Job offer letter from [Company Name]
- My CV and qualifications
- Copy of my passport
- Any other required documents

I kindly request your assistance in processing my job permit application at your earliest convenience. Please let me know if you require any additional information or documentation.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, Country]

[Your Phone Number]

[Your Email Address]