

Work Permit Request for Employment Validation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

To:

Embassy of [Country]

[Embassy Address]

[City, State, ZIP Code]

Dear Sir/Madam,

I am writing to formally request a work permit for employment validation purposes. I have been offered a position at [Company Name] located in [City, Country] as a [Job Title]. My intended start date is [Start Date].

Enclosed are the necessary documents that substantiate my employment, including:

- Job Offer Letter
- Company Registration Documents
- Your CV/Resume
- Proof of Qualifications

I would greatly appreciate your assistance in processing my request at your earliest convenience. Please let me know if you require any additional information or documentation.

Thank you for your consideration.

Sincerely,

[Your Name]