

# Embassy of [Country Name]

[Embassy Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

## **Subject: Submission of Legal Documents for Marriage Registration**

To Whom It May Concern,

I, [Your Full Name], holding [Your Nationality/Citizenship] passport number [Your Passport Number], and residing at [Your Address], hereby submit the following documents required for the registration of my marriage to [Partner's Full Name], who is a national of [Partner's Nationality].

### **List of Submitted Documents:**

- Completed Marriage Registration Form
- Copy of Valid Passports
- Birth Certificates
- Proof of Residency
- Affidavit of Single Status
- Any other relevant documents

I kindly request that you process this application at your earliest convenience. If additional information or documentation is required, please do not hesitate to contact me via the information provided above.

Thank you for your assistance.

Sincerely,

[Your Full Name]

[Your Signature (if printed)]