

Authorization Letter for Passport Application

Date: [Date]

To Whom It May Concern,

I, [Your Full Name], the undersigned, am the [mother/father/legal guardian] of [Child's Full Name], born on [Child's Date of Birth].

I hereby authorize [Authorized Person's Full Name] to apply for and collect the passport on behalf of my child. I give my consent for all necessary documentation to be processed to facilitate this application.

This authorization is valid for the duration of the application process.

Should you have any questions, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Address]