

Embassy Document Submission Follow-Up

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Embassy Name]

[Embassy Address]

[City, State, Zip Code]

Dear [Embassy Official's Name or "Sir/Madam"],

I hope this message finds you well. I am writing to follow up on my recent submission of documents related to my [specific application, e.g., visa application, passport renewal, etc.], which I submitted on [insert submission date].

I would like to kindly inquire about the status of my application and whether any additional information or documentation is required on my part.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]