

Embassy Request for Death Certificate Issuance

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To:

[Embassy/Consulate Name]

[Embassy Address]

[City, State, Zip Code]

Subject: Request for Issuance of Death Certificate

Dear Sir/Madam,

I am writing to request the issuance of a death certificate for [Deceased's Full Name], who passed away on [Date of Death] in [Location of Death]. The deceased was a citizen of [Country] and their passport number is [Passport Number].

We kindly request your assistance in processing this matter as we need the death certificate for [reason for needing the certificate, e.g., legal, insurance, etc.].

Enclosed are the following documents to support our request:

- Copy of the deceased's passport
- Copy of the death report
- Identification proof of the applicant
- Any other relevant documents

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]