

Letter Template for Embassy Inquiry on Death Certificate Verification

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Embassy of [Country]

[Embassy Address]

[City, State, Zip Code]

Dear Sir/Madam,

I hope this letter finds you well. I am writing to inquire about the procedure for verifying a death certificate issued in [country or region] for [deceased's name], who passed away on [date of death].

As we are in the process of settling the estate and fulfilling legal obligations, it is critical to confirm the authenticity of the death certificate issued. The details of the certificate are as follows:

- Full Name of Deceased: [Deceased's Name]
- Date of Birth: [Date of Birth]
- Place of Death: [Place of Death]
- Death Certificate Number: [Certificate Number]

I would appreciate your guidance on the necessary steps, any required documentation, and the processing time involved in this verification. Furthermore, please let me know if there are any associated fees that need to be settled.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]