

Residency Documentation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Recipient Organization]

[Recipient Address]

[City, State, ZIP Code]

Dear [Recipient Name],

I am writing to confirm my residency status for immigration purposes. I have been residing at [Your Address] since [Date of Move-In].

During this time, I have been [briefly describe your activities or contributions to the community, if relevant]. I am legally residing in [Country/State] under [specific immigration status, if applicable].

Enclosed with this letter are copies of my [list supporting documents, e.g., lease agreement, utility bills, identification, etc.]. Please let me know if you require any additional information or documentation.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]