

Letter of Application for Diplomatic Visa

[Your Name]
[Your Position]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Consulate General of [Country]
[Consulate Address]
[City, State, Zip Code]

Subject: Application for Diplomatic Visa

Dear Consul General,

I am writing to formally request a diplomatic visa for official travel to [Destination Country] from [Start Date] to [End Date]. This travel is to facilitate [brief description of the purpose of travel, e.g., a conference, diplomatic meetings, etc.].

As a representative of [Your Organization], I will be attending [specific event or purpose of the visit], and I kindly request your assistance in expediting the visa processing for this official visit.

Attached to this letter are the necessary documents including:

- A completed visa application form
- Official invitation letter
- Passport copy
- Payment receipt for visa fees

Thank you for considering my application. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]