

# Transportation Scheduling for Doctor's Visit

Dear [Recipient's Name],

We are writing to confirm your scheduled transportation for your upcoming doctor's visit. Below are the details of your appointment:

## Appointment Details:

- **Date:** [Date]
- **Time:** [Time]
- **Doctor:** [Doctor's Name]
- **Location:** [Clinic/Hospital Name and Address]

## Transportation Details:

- **Pick-Up Time:** [Pick-Up Time]
- **Pick-Up Location:** [Pick-Up Address]
- **Contact Number:** [Contact Number]

Please ensure you are ready at the designated pick-up time. If you have any questions or need to reschedule, please contact us at [Contact Information].

Thank you for choosing our transportation service. We look forward to assisting you!

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]