

Request for Study Permit

Date: [Insert Date]

To Whom It May Concern,

I am writing to formally request a study permit as an exchange student at [University/College Name] located in [City, Country]. My name is [Your Full Name], and I am currently enrolled in [Your Home Institution Name] pursuing a [Your Degree Program].

As part of my academic journey, I have been accepted into the exchange program at [University/College Name] for the [Specify Semester/Year]. During my time there, I will be engaging in courses that are essential to my studies and career aspirations, such as [List Relevant Courses].

I understand that obtaining a study permit is crucial for my legal stay and studies in [Country Name]. I have attached the necessary documents including my acceptance letter, proof of financial support, and any additional required forms. I assure you that I will abide by all the laws and regulations set forth by your esteemed government during my stay.

Thank you for considering my request. I look forward to your positive response. Please feel free to contact me at [Your Email] or [Your Phone Number] should you need any further information.

Sincerely,

[Your Full Name]

[Your Address]

[City, Country]