

Embassy Entry Clearance Application for Internship Placement

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Embassy Name]
[Embassy Address]
[City, State, Zip Code]

Dear Sir/Madam,

I am writing to apply for entry clearance to undertake an internship placement at [Company/Organization Name] located in [City, Country] from [Start Date] to [End Date]. I am currently a [Your Degree Program] student at [Your University/College].

This internship opportunity is an essential part of my academic and professional development, as it will allow me to gain practical experience in [Field/Industry] and enhance my skills in [Specific Skills/Areas].

I have enclosed the required documents, including my internship offer letter, proof of financial support, and accommodation details, for your consideration.

I respectfully request that you process my application at your earliest convenience. Should you require any additional information, please do not hesitate to contact me.

Thank you for your attention to this matter.

Sincerely,

[Your Name]