

# Transit Visa Request

Date: [Insert Date]

To,

The Consular Officer,

[Embassy/Consulate Name]

[Embassy/Consulate Address]

Subject: Request for Transit Visa

Dear Sir/Madam,

I am writing to request a transit visa for my upcoming trip. I am planning to travel from [Departure Country] to [Destination Country] with a brief stopover in [Transit Country] on [Travel Dates]. My flight itinerary is as follows:

- Flight Number: [Flight Number]
- Departure: [Departure Date & Time]
- Arrival: [Transit Date & Time]
- Connecting Flight to: [Destination Flight Number]

I will not be leaving the airport transit area and have attached my flight itinerary for your reference. I kindly request your assistance in processing my transit visa at your earliest convenience.

Thank you for your attention to this matter. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]

[Your Nationality/Passport Number]