

# Request for Temporary Transit Visa

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Embassy Name]  
[Embassy Address]  
[City, State, Zip Code]

Dear Consular Officer,

I am writing to formally request a temporary transit visa to [Destination Country] as I will be traveling from [Origin Country] to [Final Destination] on [Travel Dates]. My flight is booked for [Flight Details], and I will have a layover in [Transit Country].

I kindly ask for your assistance in this matter. I have attached all the necessary documents, including my passport details, flight itinerary, and any additional forms required for the visa application process.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,  
[Your Signature (if sending a hard copy)]  
[Your Printed Name]