

Request for Transit Visa

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To,

The Visa Officer,

[Embassy Name]

[Embassy Address]

[City, State, Zip Code]

Subject: Request for Transit Visa

Dear Sir/Madam,

I am writing to formally request a transit visa to [Destination Country] as I have a layover at [Transit Country] on [Date]. My flight itinerary is as follows:

- Flight Number: [Flight Number]
- Departure: [Departure City and Airport]
- Arrival: [Transit City and Airport]

I will be transiting for approximately [Duration of Layover] before continuing my journey to [Final Destination]. I assure you that I will comply with all regulations and return to the airport for my connecting flight.

Enclosed with this letter are copies of my flight itinerary, passport, and any additional documents required for the transit visa application.

Thank you for considering my request. I look forward to your positive response.

Sincerely,

[Your Name]