

Embassy of [Country]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Date: [Date]

To Whom It May Concern,

I am writing to formally apply for a transit visa to [Country] as I will be passing through while en route to [Final Destination].

My travel details are as follows:

- Flight Number: [Flight Number]
- Arrival Date: [Arrival Date]
- Departure Date: [Departure Date]
- Entry Point: [City/Airport]

I have attached all required documents, including my passport, flight itinerary, and proof of accommodation for the duration of my layover in [Country].

I appreciate your attention to my application and look forward to your favorable response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]