

Request for Embassy Social Visit Pass

Date: [Insert Date]

To,
The Ambassador,
[Embassy Name]
[Embassy Address]
[City, Country]

Subject: Request for Social Visit Pass

Dear [Ambassador's Name],

I am writing to formally request a social visit pass for [Visitor's Name], who intends to visit [Country] for [Duration of Stay]. [Visitor's Name] is a [Relationship to You, e.g., friend, family member] and has expressed a keen interest in experiencing our culture and heritage.

The purpose of this visit is to [Specify Purpose, e.g., tourism, attending an event, etc.]. We believe this visit will foster goodwill and strengthen the ties between our nations.

I kindly request your assistance in facilitating the issuance of the social visit pass at your earliest convenience. Should you require any further information or documentation, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for considering this request. I look forward to your positive response.

Sincerely,
[Your Name]
[Your Address]
[City, Country]
[Your Phone Number]
[Your Email Address]