

Letter of Recommendation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I am writing to recommend [Applicant's Full Name] for a social visit pass to [Country] through the embassy. I have known [him/her/them] for [duration] and during this time, I have observed [his/her/their] exceptional character and integrity.

[Applicant's Full Name] is a [describe the applicant's relationship to you, e.g. friend, colleague, etc.] who has consistently demonstrated [mention any relevant qualities, e.g. responsibility, professionalism, etc.]. I believe that [he/she/they] will respect the rules and regulations during [his/her/their] stay in [Country].

Furthermore, [he/she/they] is looking to visit [mention specific places or activities if relevant], which would greatly contribute to [his/her/their] personal and cultural growth.

I am confident that [he/she/they] will be an exemplary visitor and I highly recommend [him/her/them] for the social visit pass. Please feel free to contact me if you require any further information.

Thank you for considering this recommendation.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Position/Title, if applicable]