

**[Your Name]**  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

**[Embassy Name]**  
[Embassy Address]  
[City, State, Zip Code]

Dear [Consul/Embassy Official's Name],

I am writing to formally request a safe haven in [Country Name]. Due to [brief explanation of reasons for seeking refuge], I am in urgent need of protection and a secure environment.

I have endured [describe specific experiences that warrant your application], and I fear for my safety if I remain in my current location. I am seeking assistance from your esteemed embassy to facilitate my safe relocation and provide me with the necessary resources to rebuild my life.

Attached to this letter are documents that provide evidence of my circumstances, including [list supporting documents]. I respectfully request that you consider my application for safe haven and provide guidance on the next steps in this process.

Thank you for your attention to my urgent request. I look forward to your prompt response.

Sincerely,  
[Your Name]