

Rescheduling of Diplomatic Meeting

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inform you that due to unforeseen circumstances, we need to reschedule our upcoming diplomatic meeting originally planned for [original date and time].

We sincerely apologize for any inconvenience this may cause and would like to propose a new date and time: [new date and time].

Please let us know if this works for you or if there are other dates you would prefer.

Thank you for your understanding and cooperation. We look forward to your response.

Best regards,

[Your Name]

[Your Title]

[Embassy Name]

[Contact Information]