

# Health Insurance Policy Complaint Submission

Date: [Insert Date]

To,  
The Claims Department,  
[Insurance Company Name],  
[Insurance Company Address],  
[City, State, Zip Code]

Subject: Complaint Regarding Health Insurance Policy [Policy Number]

Dear Sir/Madam,

I am writing to formally lodge a complaint regarding my health insurance policy with [Insurance Company Name], bearing policy number [Policy Number]. Despite my repeated attempts to resolve the issue over the phone/on your website, I have not received satisfactory assistance.

The details of my complaint are as follows:

- Policyholder Name: [Your Name]
- Claim Number: [Claim Number]
- Date of Incident: [Date]
- Description of the issue: [Briefly describe the issue]

As a loyal customer, I expect prompt and fair resolution to this matter. I would appreciate it if you could provide a response within [insert time frame, e.g., 14 working days].

Thank you for your attention to this matter.

Sincerely,  
[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]