

Embassy Visa Document Checklist for Tourist Visa Request

Date: [Insert Date]

To: [Embassy Name]

Subject: Document Checklist for Tourist Visa Application

Dear [Consular Officer's Name],

Please find below the checklist of documents submitted for my tourist visa application:

- Completed Visa Application Form
- Valid Passport (with at least 6 months validity)
- Passport-sized Photographs (as per specifications)
- Proof of Accommodation (Hotel reservations)
- Travel Itinerary (Flight bookings)
- Proof of Financial Means (Bank statements or pay slips)
- Travel Insurance (with minimum coverage)
- Invitation Letter (if applicable)
- Employment Verification Letter (if employed)
- Any Additional Documents (if required)

Thank you for considering my application. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]