

Embassy Appeal for Criminal Record Examination

Your Name

Your Address

City, State, Zip Code

Email Address

Phone Number

Date

Embassy Name

Embassy Address

City, State, Zip Code

Subject: Appeal for Criminal Record Examination

Dear Sir/Madam,

I am writing to formally appeal for a review of my criminal record examination. I am seeking a visa to [destination country] and understand that my background check is a key component of the application process.

My full name is [Your Full Name], and my date of birth is [Your Date of Birth]. I have previously been informed that there are discrepancies in my criminal record that I believe warrant further examination.

To support my appeal, I have attached relevant documents including [list of attached documents]. I kindly request that you consider my appeal and allow for a thorough review of my case.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]