

Embassy Verification Document Request

Date: [Insert Date]

To,

The Consular Officer,
[Embassy Name]
[Embassy Address]
[City, State, Zip Code]

Subject: Request for Verification of [Specify Document]

Dear [Consular Officer's Name],

I am writing to formally request the verification of [insert details about the document, e.g., a birth certificate, marriage certificate, etc.], issued by [issuing authority] on [issue date]. This verification is required for [state purpose, e.g., visa application, legal proceedings, etc.].

Please find attached copies of the document along with any required identification documents for your reference.

I would appreciate your assistance in expediting this process, as it is time-sensitive. Should you need any additional information or documentation, please feel free to contact me at [insert phone number] or [insert email address].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Address]
[City, State, Zip Code]