

# Notarization Application

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

To Whom It May Concern,

I am writing to formally request notarization services from the [Embassy/Consulate Name] located at [Embassy Address]. I require notarization for the following document(s):

- [Document 1 Description]
- [Document 2 Description]
- [Additional Documents if necessary]

For your reference, I have attached copies of the documents along with my identification.

I appreciate your assistance in this matter and am looking forward to your prompt response. Please let me know if there are any fees or specific procedures I need to follow.

Thank you for your attention to this request.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]