Request for Notarization of Affidavit

Date: [Insert Date] To: The Consulate General [Embassy/Consulate Name] [Embassy/Consulate Address] [City, State, ZIP Code] Dear Sir/Madam, I am writing to request the notarization of an affidavit that I wish to submit for [insert purpose, e.g., visa application, legal matter, etc.]. I am currently residing at [insert your address] and require your assistance in this matter. The details of the affidavit are as follows: • Affiant Name: [Insert Name] • Affidavit Purpose: [Insert Purpose] • Date of Affidavit: [Insert Date] Please find attached all necessary documents, including a copy of the affidavit and my identification. I would be grateful if you could process this request at your earliest convenience. Should you require any further information, please do not hesitate to contact me at [insert phone number] or [insert email address]. Thank you for your attention to this matter. Sincerely, [Your Name] [Your Signature (if sending a hard copy)]