

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Embassy Name]

[Embassy Address]

[City, State, Zip Code]

Dear [Embassy Official's Name],

I hope this letter finds you well. I am writing to request further details regarding my naturalization interview scheduled at [Embassy Name] on [Scheduled Date].

My full name is [Your Full Name], and my application reference number is [Application Reference Number]. I would appreciate if you could provide me with the time of my interview, any documents I should prepare, and any other relevant information necessary for the appointment.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]