

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Embassy of [Country]

[Embassy Address]

[City, State, Zip Code]

Dear Sir/Madam,

I am writing to inquire about the status of my visa application submitted on [Insert Submission Date], with reference number [Insert Reference Number]. I would greatly appreciate any updates regarding my application process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]