

Date: [Insert Date]

Embassy/Consulate Name

City, State, Zip Code

Dear Sir/Madam,

I hope this message finds you well. I am writing to inquire about the status of my visa application submitted on [Insert Submission Date]. My application reference number is [Insert Application Number].

I understand that processing times may vary, but I would greatly appreciate any updates you can provide regarding my application status.

Thank you for your assistance.

Sincerely,
[Your Full Name]
[Your Address]
[Your Email Address]
[Your Phone Number]