Embassy Address Update Notification

Date: [Insert Date]

To whom it may concern,

We would like to inform you that the address of our embassy has been updated. Please find the new address below:

New Embassy Address:

[Insert New Address]

We kindly ask you to update your records accordingly. Should you have any questions or require further information, please do not hesitate to contact us.

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Position]
[Embassy Name]
[Contact Information]