

Letter of Demand for Supplementary Mental Health Publications

Date: _____

To: [Recipient's Name]

[Recipient's Position]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request the supplementary mental health publications that were promised during our previous meetings and correspondence. These materials are essential for enhancing our understanding and implementation of effective mental health practices.

Despite prior discussions, we have yet to receive the necessary publications. It is crucial that we obtain the following items:

- [Title of Publication 1]
- [Title of Publication 2]
- [Title of Publication 3]

We believe that these resources will significantly contribute to our ongoing efforts to support mental health initiatives within our organization.

Please consider this request seriously, and I would appreciate a response by [specific date]. Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]