

# Official Lost Passport Statement

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To:

The Consulate General

[Embassy Name]

[Embassy Address]

[City, State, Zip Code]

Subject: Lost Passport Statement

Dear Sir/Madam,

I am writing to formally declare that I have lost my passport, which was issued by [Country] on [Date of Issue]. The passport number is [Passport Number]. I discovered the loss on [Date of Loss] while [Brief Explanation of Circumstances].

I have taken the necessary steps to report the loss to the local authorities, and a police report has been filed under report number [Report Number]. I kindly request your assistance in processing my application for a replacement passport.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]