

# Visa Extension Request for Employment Purposes

**Date:** [Date]

**To:** [Embassy/Consulate Name]

**Address:** [Embassy/Consulate Address]

Dear [Consul General/Consul Name],

I am writing to formally request an extension of my visa for employment purposes. My current visa, bearing the number [Visa Number], is set to expire on [Expiration Date]. I am currently employed at [Company Name], located at [Company Address], where I hold the position of [Your Job Title].

Due to [explain reason for visa extension, such as project continuation, employment contract renewal, etc.], I kindly request an extension of my visa for an additional [number of months] months to allow me to continue fulfilling my job responsibilities.

Attached to this letter, you will find the following documents to support my request:

- Copy of my current visa
- Employment verification letter from [Company Name]
- Passport copy
- Any additional required documents

Thank you for considering my request. I look forward to your positive response.

Sincerely,

[Your Full Name]

[Your Address]

[Your Phone Number]

[Your Email Address]