

Embassy Travel Authorization for Volunteer Work

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I, [Your Name], hereby request authorization for international travel to [Destination Country] from [Start Date] to [End Date] for the purpose of volunteer work with [Organization Name].

Details of the volunteer work are as follows:

- Organization Name: [Organization Name]
- Nature of Work: [Brief Description of Work]
- Location: [Location in Destination Country]
- Contact Person at Organization: [Contact Name and Phone Number]

I have attached all relevant documents, including my itinerary, proof of volunteer placement, and any necessary identification.

If you require any further information or documentation, please do not hesitate to contact me.

Thank you for your consideration.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]