

Embassy Appointment Request for Child Registration

To Whom It May Concern,

I am writing to request an appointment at the [Embassy Name] for the registration of my child, [Child's Full Name], who was born on [Child's Date of Birth]. We would like to initiate the necessary procedures to ensure their registration in accordance with [Country] laws.

We are available for an appointment on the following dates and times:

- [Date 1] at [Time 1]
- [Date 2] at [Time 2]
- [Date 3] at [Time 3]

Please let us know a suitable date and time for our appointment. We look forward to your prompt response to facilitate this important process.

Thank you for your attention to this matter.

Sincerely,

[Your Full Name]

[Your Address]

[Your Phone Number]

[Your Email Address]