

# You're Invited!

Dear [Recipient's Name],

We are delighted to invite you to the annual dinner event of [School Name]!

**Date:** [Date]

**Time:** [Time]

**Venue:** [Venue Name and Address]

This special evening will be a wonderful opportunity to celebrate our achievements, enjoy delectable cuisine, and connect with fellow parents, staff, and friends of our school community.

Please RSVP by [RSVP Date] to [Contact Information].

We look forward to celebrating with you!

Warm regards,

[Your Name]

[Your Position]

[School Name]