

Inquiry Letter for Distance Learning Resources

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

Admissions Office

[School Name]

[School Address]

[City, State, Zip Code]

Dear Admissions Office,

I hope this message finds you well. I am writing to inquire about the distance learning resources available for students at [School Name]. I am particularly interested in understanding the curriculum, the technology platforms used, and the support services provided for students and families.

Could you please provide information on the following:

- Overview of distance learning programs offered
- Access to learning materials and resources
- Details on live class schedules and recorded sessions
- Student engagement and support mechanisms
- Enrollment process and availability for new students

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]