

Safety Briefing for New Students in the Science Lab

Date: [Insert Date]

Dear Students,

Welcome to the Science Lab! As you begin your journey in the world of science, it is crucial to prioritize safety.

Lab Safety Guidelines:

1. Always wear appropriate personal protective equipment (PPE).
2. Know the location of safety equipment including eyewash stations and fire extinguishers.
3. Do not eat or drink in the lab.
4. Handle all chemicals with care and follow disposal guidelines.
5. Keep your workspace clean and organized.

Emergency Procedures:

- In case of an emergency, remain calm and follow the instructor's directions.
- Report any spills or accidents immediately.
- Familiarize yourself with the emergency exit routes.

Please sign and return the attached safety acknowledgment form by [Insert Deadline]. Your adherence to these guidelines ensures a safe and productive learning environment for everyone.

Best Regards,

[Your Name]

[Your Title]

[Your Institution]