

# Announcement: Recruitment of School Maintenance Employees

Dear [Staff/Community],

We are excited to announce an opportunity to join our dedicated team at [School Name]! We are currently seeking motivated and committed individuals to fill the positions of Maintenance Employees.

## Position Details:

- **Job Title:** Maintenance Employee
- **Location:** [School Address]
- **Job Type:** [Full-time/Part-time]
- **Salary:** [Salary Range]

## Responsibilities Include:

- Conduct regular maintenance checks on school facilities
- Perform repairs to ensure a safe and welcoming environment
- Assist with grounds maintenance and landscaping
- Respond to maintenance requests in a timely manner

## Qualifications:

- High school diploma or equivalent
- Previous maintenance experience preferred
- Strong problem-solving skills and attention to detail
- Ability to work independently and as part of a team

## Application Process:

Interested candidates should submit their resume and a cover letter to [Contact Email] by [Application Deadline].

We look forward to welcoming new members to our team who are passionate about maintaining a positive learning environment for our students!

Thank you,

[Your Name]  
[Your Title]  
[School Name]