

Update on Career Day Schedule

Dear Parents and Guardians,

We hope this message finds you well. We are writing to inform you of an update regarding our upcoming Career Day scheduled for **[Date]**.

Due to unforeseen circumstances, there have been some changes to the schedule. The new timing for the event is as follows:

- **Welcome Session:** 9:00 AM - 9:30 AM
- **Guest Speaker Presentations:** 9:30 AM - 12:00 PM
- **Panel Discussion:** 12:15 PM - 1:00 PM
- **Networking Lunch:** 1:00 PM - 2:00 PM

We encourage all students to attend and take advantage of this opportunity to learn about various careers from professionals in our community.

If you have any questions or concerns, please do not hesitate to reach out.

Thank you for your understanding.

Sincerely,

[Your Name]
[Your Position]
[School Name]