

Notice of Private School Music Performance Event

Date: [Insert Date]

Dear Parents and Guardians,

We are excited to announce that our annual Music Performance Event will take place on [Insert Date] at [Insert Time]. The event will be held in the [Insert Venue/Location].

This is a wonderful opportunity for our students to showcase their musical talents and hard work. We encourage all parents and guardians to attend and support our performers.

Please RSVP by [Insert RSVP Date] to ensure we have adequate seating arrangements. You can reply to this notice or contact the school office at [Insert Contact Information].

We look forward to seeing you there!

Sincerely,

[Your Name]

[Your Title]

[School Name]